***2016 GSSA Champs Team Work Assignments***

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|  | Friday - Session 1 | Saturday – Session 2 | Sunday Session 3 |
| Meet Director | MST | MST | MST |
| Facilities | MST | MST | MST |
| Meet Referee | ORO | ORO | ORO |
| Computer System | MST | MST | MST |
| Entries | MST | MST | MST |
| Heat Sheets | MST | MST | MST |
| Heat Ribbons | STRM | STRM | STRM |
| Awards | LRW/Division Rep | LRW/Division Rep | LRW/Division Rep |
| Announcing | MST | MST | MST |
| Head Timer | EST | EST | EST |
| Runners | EST | EST | EST |
| Office | MST | MST | MST |
| Warm-up Pool | PRDE | PRDE | PRDE |
| Deck Marshalls | PST | PST | PST |
| Parking | MST/BST | MST/BST | MST/BST |
| Clean-up | ALL | ALL | ALL |
| Timing System | MST | MST | MST |

**Job Description Overview:**

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| Heat Ribbons – Hand out GSSA Heat Ribbons to winner of each heat |
| Awards – Place stickers on medals and organize by team |
| Head Timer – Set up clipboards and organize timers (Please assign someone to this job with familiarity to swim meets and timing) |
| Runners – Collect timer’s sheets after each event and bring to timing table and post results. |
| Warm-up Pool – Monitor the warm up pools for safety. This includes warm-up lane and attached teaching pool during meet to ensure swimmers are not fooling around. |
| Deck Marshalls – ensure that only officials, coaches and swimmers are on deck. Two people need to be stationed at gate during all sessions. |
| Parking – Direct parking of cars. Parking people need to be at pool 45 minutes prior to first warm-up each day. |